



HIBSER YAMAUCHI Architects, Inc.

FAIRMONT ELEMENTARY SCHOOL WCCUSD

Meeting Minutes: July 19, 2011

Meeting Location: Fairmont ES Library

Meeting Time: 6:00 - 7:30 PM

HY Project #: 3375

Attendees:

- Galen Murphy, (GM), gmurphy@wccusd.net
- Linda Lambie, (LL), Fairmont ES, woodstockthecat@aol.com
- Tim Warner, (TW), Fairmont ES, tim@clerestory.com
- Matilde Hollander, (MH), hllnder@aol.com
- Thad Smith, (TS), 630smith@gmail.com
- Rosaline Soneda, (RS), Fairmont ES, rsoneda@sbcglobal.net
- Anne Marie Richard, (AMR), anne_richard@live.com
- Jennifer Kelso, (JK), Fairmont ES, jennifermkelso@yahoo.com
- Jorge Rico (JR), HY Architects, jrico@hy-arch.com
- Brian Metzgar, (BM), HY Architects, bmetzgar@hy-arch.com
- Stephanie Larson, (SL), slarson@hy-arch.com
- Angga Putra, (AP), aputra@hy-arch.com

Prepared by: Jorge Rico

Please review the following meeting minutes for accuracy and completeness. If there are any corrections/additions, please forward any comments within 2 days of receipt to the preparer, otherwise minutes will be assumed correct as written.

Item#	Description:	Action By:	Due Date:
1.0	Agenda Items		
1.1	Introduction: The purpose of this meeting is to review initial exterior elevation design direction for the Kindergarten and Classroom wings.		
2.1	Design Concepts: HY walked the attendees through the design concepts, some of which had emerged during the masterplan process. These concepts will be the guiding principles by which materials are selected, massing arranged, natural light used and how buildings relate to each other as well as the surrounding neighborhood. Those principles are: <ol style="list-style-type: none"> 1. Architecture embodies new growth, sprout, bud and bloom as metaphor for the K through 6th learning experience. 2. Nature as teacher and inspiration. 3. Materials must have meaning and purpose in order to be selected. Local materials for example could represent sustainable design. Or, use of native rock as a site element would serve as a tactile reference for geology lessons. 4. Every step should be a teachable moment. 5. Buildings must relate to the neighborhood. 		

3.1	<p>Kindergarten / Sp. Ed.: Kindergarten is situated at the northeast corner of the site fronting Stockton street and the El Cerrito Public Library. One of the challenges for the design of this building is that the sidewalk on Stockton and along staff parking is at a higher elevation than the floor level of two of these classrooms. Design elements are:</p> <ol style="list-style-type: none"> 1. Create a rhythm of volumes reflecting the interior spaces of these classrooms. 2. The roof "pop-ups" facing the library are part of the rhythm and also serve to capture natural light. 3. Each classroom has large window areas facing the play yard. 4. Small "punch-out" windows facing Stockton and the public Library. 5. The Kindergarten / Sp. Ed yard has its own dedicated entry from Stockton defined by a portal and gates. 		
4.1	<p>Classroom Wing: The Classroom wing is viewed as the "older sibling" to the Kindergarten wing and will use the same or similar elements expressed in a more evolved or mature fashion. Key components that have emerged as part of the elevations development are:</p> <ol style="list-style-type: none"> 1. A long continuous spine popping-up above the 2nd floor corridor with sections of high clerestory windows for natural light. A skylight pop-up will be situated in the center of the wing above an open central stair area. 2. The central stair area is viewed not just as circulation but as an area where teaching away from a formal classroom occurs. This has been accomplished by shifting support spaces (Electrical and IDF) on the second floor to connect the outside with a large "break-out" flexible teaching zone facing Kearney. Part of this space includes a single opening in the second floor directly below the skylight to bring light into the ground floor. 3. Half of the 2nd floor classrooms on the Kearney side have been offset approximately 3 feet westward to make room for a long lightwell designed to bring daylight into the ground floor corridor. Other benefits related to this classroom shift include space for vertical air exhaust shafts plus overhang protection from afternoon sun for the classrooms spaces below. 4. Maximize windows for daylighting incorporating fins or shading to eliminate glare. 5. Pulling the elevators at opposite ends of the wing back to keep the area immediately in front of the elevator doors out of the circulation path. 		
5.1	<p>General updates:</p> <ol style="list-style-type: none"> 1. Occupational Therapy storage is 100 sf larger than in the previous plan. 2. Two of the parking spaces next to the current recycling area and the planter next to the ADA parking spaces will be used for the following: <ol style="list-style-type: none"> a) Trash and recycling. The two 4 cubic yard dumpster belong to the school, the small yellow dumpster belongs to the Senior Center. Totes for paper recycling will be located adjacent to the dumpsters and will be accessed from within the campus. Facilities Staff have asked that this area be fenced for protection against arson. b) A new electrical transformer pad. 3. Survey: Anticipated completion is in 2 weeks which will allow the design team to develop ramps and paths in more detail. 		
6.1	<p>Attendee Requests:</p> <ol style="list-style-type: none"> 1. LL asked HY to switch the ground floor girls and boys restrooms. Will do. 	HY	8/02/2011

	<ol style="list-style-type: none"> 2. MH asked for planting at the ground floor central area under the skylight. HY will discuss feasibility with District Facilities Staff and the Landscape Architect. 3. MH asked if the Parent Center could be switched to the ground floor. Moving the Parent Center is not possible without expanding the Administration building footprint. This request stems from the fact that the Parents Center currently hosts ESL classes for parents. JR indicated that the ground floor multi-use classroom was specifically included to address activities such as ESL. 4. TW asked if any spaces are designed for movement. Currently no, however, this is an activity that fits the definition of use for the multi-use space. HY will propose finishes appropriate for this activity at a later date. Staff discussed the possibility of moveable furniture to make the change to a movement classroom easier. 	HY HY	8/02/2011
7.1	<p>Schedule: Attendees were curious about the schedule for starting construction.</p> <ol style="list-style-type: none"> 1. The design phase schedule (9 months) has not changed and shows a completion date in Feb. of 2012. 2. DSA review: February through July of 2012. <i>Please note that DSA's review time is out of our or the Districts control and 5 months reflects a review time based on monitoring similarly sized projects.</i> 3. Anticipated bid in July of 2012 with a 6 to 8 week timeframe. <i>Subject to confirmation by Facilities Staff and, availability of bonds sold through Measure D.</i> 		
8.1	<p>Joint Use Facility: HY has been asked to perform a feasibility study analyzing the impact and ramifications of a joint use Library between the City of El Cerrito and Fairmont E.S.</p>		
9.1	<p>Next Meeting: Tuesday August 16th at 6:00 PM in the Fairmont ES Library.</p>	FES Site Comm / HYA	

Cc: Attendees
 Bill Fay, WCCUSD
 Magdy Abdalla, WCCUSD
 Terry Miller, WCCUSD
 Bill Savidge, WCCUSD
 Andrew Mixer, WCCUSD
 Marcus Hibser, HY Architects
 Fairmont e-mail list
 Project File

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